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| <b>US Embassy Educational Resources<br/>Grant Program 2011</b> |
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To support Senegalese communities in their efforts to provide strong educational options to their youth, the US Embassy in Dakar is pleased to announce the Educational Resources Grants Program. This program invites schools and non-profit organizations to propose the provision of pedagogical and auxiliary educational materials necessary to the full functioning of schools.

### Who May Apply

The program is intended for under-resourced, modern *daara*, charitable (non-profit, private) schools, and public middle and high schools. Academic institutions charging more than \$1,000 USD per year tuition or fees to *any* student may *not* apply. For public and private schools, this program is open only to middle and high schools; elementary schools may not apply.

### Project Themes

Applicants should propose to purchase and distribute resources that address the most relevant theme or themes affecting their local communities. Project themes are:

- **Access to Education:** Improve conditions for youth at risk of dropping out of school, particularly for girls, disadvantaged youth and handicapped individuals
- **Academic Competitiveness:** Resources to help students gain admission to University, including English language skills; resources for educational research and achieving academic excellence
- **Ways to Work:** Resources to teach career awareness and job skills to maximize chances for student employment after completion of lycee

### What Will Be Funded

Grant award amounts will be between \$5,000 and \$20,000. Sample materials could include but are not limited to: books (in English, French or Arabic only); computers; software; internet fees (note: this grant is non-renewable), learning games; didactic models (e.g., science – *modèles réduites*); art supplies; desks; floor mats, book shelves; chalk boards; sewing machines, math supplies. The grant **cannot** fund any food, infrastructure (buildings, latrines, etc.), teacher or staff salaries, conferences, travel or training. You may include a maximum of 10% administrative costs for procurement, installation, storage and distribution of educational supplies. In some cases, the Embassy grant may provide only partial funding for a project.

### Project Guidelines

A successful grant application will include the following:

1. Need: A clearly defined need that identifies a target audience and shows proof of direct access to that audience.
2. Plan: A work plan that includes focused objectives, projected results and a clear timeline.
3. Evaluation: A monitoring and evaluation plan that includes reporting to the Embassy.
4. Sustainability: An indication of the long-term impact of the project.
5. Budget: A reasonable budget that follows the guidelines outlined in the Budget Appendix.

### How to Apply

Applications must be received no later than **August 25, 2011**. Successful applicants will be notified by **early September**. Completed applications should be sent to [stewartkm@state.gov](mailto:stewartkm@state.gov) and [dioufsw@state.gov](mailto:dioufsw@state.gov). Prior to August 19, we are available to answer questions about the application process, and to review draft applications before final submission, on a first-come, first-served basis. Please send questions and drafts by email. We look forward to receiving your application.

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| <p align="center"><b>US Embassy Educational Resources Grant Program 2011</b><br/><b>GRANT APPLICATION FORM</b></p> |
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*The application must be submitted electronically to [dioufsw@state.gov](mailto:dioufsw@state.gov) and [stewartkm@state.gov](mailto:stewartkm@state.gov) no later than August 25, 2011.*

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**Name of the project**

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**Organization Name and Project Leader**

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**Project Theme(s) Choose up to 2 of the themes listed.**

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**Amount Requested (U.S. dollars)**

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**Project Leader Contact Information (phone, e-mail, fax, etc.)**

**Project Location:**

*(Where will the project be implemented?)*

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**Other US Government support:**

(Are you currently receiving any USAID, Peace Corps or other US Government support?)

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**Project Need**

*(Briefly explain why this project is important to your community.)*

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**Target Audience**

*(Be as specific as possible. How many students, what ages, boys, girls?)*

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**Project Activities/Timeline**

*(Provide details about all activities you will conduct to achieve the project's goals and objectives and when they will take place.)*

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**Partner Organizations/Resources**

*(Are you currently receiving any resources from other non-US government partner organizations such as foreign governments, charitable organizations, Ministry of Education or International non-profit groups?)*

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Date

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Project Leader

*By signing this application, if your project is selected you agree to comply with all reporting requirements on the project's progress, and to provide pictures and feedback as applicable.*

## Budget Guidelines

1. Please provide budget narratives as requested under each expense category.
2. Cost sharing is not a requirement, but will be viewed favorably. Please note that any cost sharing must be explicitly stated in the detailed budget, and must be accounted for during the project.
3. Budget items that are **NOT** acceptable for this application include:
  - Miscellaneous expenses: every item has to be listed.
  - Food and drinks of any kind
  - Salaries
  - Administrative or logistical costs above 10% of the entire budget
4. Please provide the nearest estimate of costs if exact costs are not available.
5. Note: This grant is **NON-RENEWABLE**. Please keep this in mind. We cannot fund future requests for maintenance of equipment, software license fees, internet subscriptions, etc.

### Sample budget

| Budget Categories  | Amount |
|--|--------|
| 1. Supplies<br>Theme 1:<br><br>Theme 2:  |        |
| 2. Other Direct Costs<br>(i.e. internet subscription, software for computers,<br>installation) |        |
| 3. Resource Distribution Transport Costs<br>(only if necessary)                                |        |
| 4. Total Costs (lines 1 – 4)   |        |
| 5. Cost Sharing (monetary and in-kind)   |        |
| 6. Total Amount Requested (subtract line 6 from line 5)  |        |